

# NEIGHBORHOOD PLANNING UNIT – F



Wednesday, July 19, 2023 at 7:00 PM

Please pre-register by clicking [HERE](#)

Meeting ID: 845 9824 9006

Dial In: +1 646-558-8656

Access Code: 845 9824 9006#

## CONTACT INFORMATION

Debbie Skopczynski, **Chair** – 404.874.7483 or [chair@npufatlanta.org](mailto:chair@npufatlanta.org)

Kay Stephenson, **Vice-Chair** – [kay.stephenson@gmail.com](mailto:kay.stephenson@gmail.com)

Doug Young, **City of Atlanta, Planner** – 404.330.6702 or [dyoung@atlantaga.gov](mailto:dyoung@atlantaga.gov)

Leah LaRue, **City of Atlanta, Director** – 404.330.6070 or [llarue@atlantaga.gov](mailto:llarue@atlantaga.gov)

## Minutes

1. Welcome and Opening Remarks
2. Meeting called to order at 7:05 pm

The agenda without changes was adopted without objections.

3. Approval of Minutes

Thanks to Aruna Narasimhan for taking minutes last month. The June minutes were posted on the NPU F website and sent to those on the NPU mailing list which includes verified members.

The June minutes are adopted unanimously.

4. Announcements - none
5. Reports from City Departmental Representatives

<p><b>Atlanta Fire Department</b></p> <p>Station 19 North Highland, Station 29 Monroe Drive</p> <p>Battalion Chief Derek Harris</p> <p>AFRD: Battalion Chief Matt Driver <a href="mailto:Mdriver@atlantaga.gov">Mdriver@atlantaga.gov</a></p> <p>Lieutenant A. Colton</p>	<p>Battalion Chief Matt Driver: Atlanta fire Rescue is hiring for the position of: EMT/Paramedic Certificated (Firefighter Recruit Advance - EMT) Submit application on or before August 4, 2023. <a href="https://www.atlantafirerescue.com/divisions/recruitment">https://www.atlantafirerescue.com/divisions/recruitment</a> To keep up with what is going on with the Fire Dept we update our social media. Follow Atlanta fire department on social media: Instagram: @atlantafirerescue Facebook: City of Atlanta Fire Rescue Department Twitter: ATLFIRERESCUE</p> <p>We have promoted about 150 people. This is good for our city and dept. Promotions will take place this week.</p> <p>Peachtree Road Race went very well with no problems.</p>
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	<p>We are starting our hydrant process. They will be flushing the hydrants as well as painting. This is our bi-yearly check.</p>
<p><b>Atlanta Police Department</b>  <b>Zone 2 – Major Ailen Mitchell</b>  <b>Captain Dorian F. Graham</b>  <b>Zone 6 Asst. Zone Commander</b>  <b>dgraham@atlantaga.gov</b>  <b>Zone 6 – Major Webster</b></p>	<p>Captain Graham from zone 6. We are trending in the right track. We are still experiencing Hyundai and Kia thefts. We have arrested a crew last week and they are still in jail. This has helped decrease our numbers. We think they are involved in about 50 thefts though they have only admitted to 13. Please register your cameras through Connect Atlanta.</p> <p>Lieutenant A. Colton Atlanta Police Department Crime Suppression Unit AColton@AtlantaGa.gov 404-807-7347  Lt. A. Colton from zone 2 crime suppression unit. Our officers are going out on daily basis and addressing concerns. We are asking to have clean car campaign. Take items out of your vehicle to help reduce the risk of having them stolen from your vehicle.</p> <p>Allure investigation is still ongoing, and we hope to get results back from that.</p>
<p><b>APD Code Enforcement</b>  Delores Bryant  Officer Lyles – In Rem manager</p> <p>Office Joseph Young  Atlanta Police Department  Code Enforcement Section  (470) 694-1236  Jeyoung@atlantaga.gov</p>	<p>Officer Joseph Young: Please call ATL 311 to report any code violations. The quickest way to get something in our queue is to go through ATL 311 or call.</p> <p>There have been 34 cases in the NPU. 5 hazardous 4 that about to be ticketed.  4 case still waiting to be investigated.</p> <p>1386 Wayne Ave report – officer Mitchel wrote a new citation, and it is attempting to be served. Hopefully we will have good news about this property and will be taken to court.</p> <p>There are 5 different code enforcement groups in the Atlanta. We do housing. Ex people not keeping up with their property. We are also cover the commercial property as well. This includes trash overflow, paint flaking off the wall. Property maintenance issues. Squatting issues as well.</p> <p>Stephen Ramsden asked about a house next to him being owned by a LA resident that is going to be used for hourly or daily rental.</p> <p>Bonnie Brown asked about the graffiti at Atlanta Gas Light on Monroe and Dutch Valley. The graffiti was removed and put back again. – Officer Young will drive by 1313 Monroe Drive and check it out. They have been advised and will be meeting in court about it.</p>

<p><b>ATL311</b></p>	<p>From ATL311- Cheyenne Forbes :</p> <p>ATL311 is the Nonemergency Call Center for City of Atlanta Services, and we are open Monday-Friday from 7am-7pm. You can contact us by:</p> <ol style="list-style-type: none"> <li>1. Dial 3-1-1 inside city limits or 404-546-0311</li> <li>2. Visit and chat at <a href="http://www.ATL311.com">www.ATL311.com</a></li> <li>3. Email at <a href="mailto:ATL311@atlantaga.gov">ATL311@atlantaga.gov</a></li> <li>4. Mobile App by searching "ATL311" in your app store</li> <li>5. Social Media @ATL311 Sign up for City of Atlanta emergency alerts by texting NOTIFYATL to 888777.</li> </ol> <p>PAD (Policing Alternatives and Diversions Initiative): To make a PAD Community Referral for non-emergency quality of life concerns related to mental health, substance use or extreme poverty, please call ATL311 at 404-546-0311 and press the option to speak with ATL311 Supportive Services. PAD only accepts Community Referrals through the ATL311 phone line Monday-Friday, 7am-7pm. For more information visit <a href="http://www.atlantapad.org">www.atlantapad.org</a> or email <a href="mailto:info@atlantapad.org">info@atlantapad.org</a>.</p>
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6. Comments from Elected Officials

<p><b>Commissioner Natalie Hall, Fulton County Commission Jonathan Harris- Community Engagement Manager- Commissioner Natalie Hall- Fulton County District 4- 404- 822-9165 cell or 404-612- 8259 office - <a href="mailto:Jonathan.harris@fultoncount&lt;br/&gt;yga.gov">Jonathan.harris@fultoncount yga.gov</a></b></p>	<p>Jonathan Harris from office – Our next meeting is Wednesday August 2<sup>nd</sup> there is an item on the agenda at previous meeting to increase millage rate to from 8.87 to 9.3724. This motion failed. The 2<sup>nd</sup> motion was to increase to 9.05 this failed. The final motion on the floor is to increase 9.274.</p> <p>The increase is for several reasons. This rate has not increased in 5 years. But the need for a new jail, hospital and renovations of senior centers require an increase. Commissioner Hall is not in support of this increase, but something has to be done for the 2023 anticipated expenses.</p> <p>Richard Sussman asked about the spray used in Orme Park for mosquitoes. Maybe a place on the website to explain more about the spraying. For taxes going up maybe a discount for Seniors that have been paying taxes for so long.</p> <p>Fulton County no longer supports board of health which is now run by the State. We are in process of talking avenues for tax rate for Seniors. Legally we have to advertise a particular number. I will take your concerns to them. Please attend meeting if you can.</p> <p>PUBLIC HEARING dates: The Board of Commissioners of Fulton County, Georgia hereby announce that three public hearings</p>
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	<p>will be held to discuss the 2023 millage rates for the General Fund, Bond Fund, and Fulton Industrial Tax District at the regular meeting of the Board of Commissioners on August 2, 2023 at 10:00 a.m.; again on August 2, 2023 at 6 p.m, and on August 16, 2023 at 10:00 a.m. in the Assembly Hall, located at 141 Pryor Street SW, Atlanta, Ga 30303 and via video conferencing accessible via the Fulton County website at <a href="http://www.fultoncountyga.gov">www.fultoncountyga.gov</a>, or can be accessed via Zoom at the following web addresses:</p> <p>August 2, 2023 10 a.m. meeting  <a href="https://zoom.us/webinar/register/WN_yyPVAGDisPyy4NT8mYWl2A">https://zoom.us/webinar/register/WN_yyPVAGDisPyy4NT8mYWl2A</a></p> <p>August 2, 2023 6 p.m. meeting  <a href="https://zoom.us/webinar/register/WN_yyPVAGDisPyy4NT8mYWl2A">https://zoom.us/webinar/register/WN_yyPVAGDisPyy4NT8mYWl2A</a></p> <p>August 16, 2023 10 a.m. meeting  <a href="https://zoom.us/webinar/register/WN_KjzKG77Est6XaeYtxfpEbA">https://zoom.us/webinar/register/WN_KjzKG77Est6XaeYtxfpEbA</a>  The 2023 millage rates will be set at the August 16, 2023 recess meeting of the Board of Commissioners in Assembly Hall at 10 am.</p>
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7. Consent Agenda

**Board of Zoning Adjustment**

Application	Request	Neighborhood Report	Recommendation
<b>V-23-14</b> 1832 Monroe Drive NE	Applicant seeks a variance to increase the lot coverage from 50 percent to 70.15 percent.	PH: Under review	<b>Defer at the request of the applicant</b>
<b>V-23-81</b> 638 Park Drive NE	Applicant seeks a variance to 1) reduce the rear yard setback from 15 feet to 1 foot, 2) reduce the eastern side yard setback from 7 feet to 2.6 feet, 3) increase the lot coverage from 50 percent to 54.6 percent and a special exception to allow active recreation in yard adjacent to the street.	VHCA: Defer	<b>Defer</b>
<b>V-23-85</b> 2535 Chantilly Drive NE	Applicant seeks a variance to increase the sign height from 35 feet to 45 feet.	LMMNA: Approve	<b>Approve</b>

**Special Events**

Event Name/ Applicant	Class/ # Participants	Event Location/ Date	Recommendation
<b>EVECE Walk for Life</b> Edrea Edwards	Class E/ 1,500 Participants New Event	Piedmont Park August 26, 2023	<del>Support</del> <b>Did not appear</b>
<b>Kaiser Permanente Run, Walk + Roll</b> Michele Langerin	Class D/ 6,000 Participants Recurring Event	Piedmont Park Meadow September 28, 2023	<b>Support</b>
<b>Walk to End Lupus Now</b> Teri Emond	Class D/ 5,000 Participants Recurring Event	Piedmont Park April 27, 2024	<b>Support</b>

**NPU-F Action: Motion by Kay Stephen 2<sup>nd</sup> by Rich Sussman removing EVECE Walk for Life to approve the Consent Agenda carries by a vote of 16 in favor, 0 opposed.**

8. Matters for Voting

**Alcohol License Applications (LRB)**

Name of Business	Property Address	Request
<a href="#">Dirty Tea</a> Erik Norwood	1056 St. Charles Ave NE	Restaurant New Business

VHCA Report: Pending

Alcohol Permits Committee Report: 1056 St. Charles Ave, NE, Atlanta, GA 30306  
 Agent: Erik Norwood-confirm he is agent as well as applicant  
 Legal Name of Business: The Dirty Tea LLC  
 Property Owner: Hilan Retail, LLC 1170 Peachtree ST NE, Ste 2000, Atlanta, GA 30309

This application dated 5/16/2023 is for a new business to operate as a restaurant serving/selling liquor, beer and wine for on premise consumption. No live entertainment is planned, and it is therefore exempt from distance requirements. Property is zoned NC-12 SA1, with a seating capacity of 55. The location does not have a current alcohol license. Operating hours are Wednesday-Thursday 11AM-8PM and Friday-Saturday 11AM-8PM.

**Recommendation:** recommend approval conditioned on NPU-F and applicant receiving written notification of Planning’s recognized parking requirement for the application/site applicant satisfies the requirement with a signed lease agreement prior to obtaining CO.

Comments: Jack White asks - What is the requirement of how many parking spots are needed due to the discrepancy in how many are needed 30, 19 or 4. Where and how are they going to be provided. Donna Mathews (representing applicant) states they have 4 spaces and did secure 30 parking spaces at a church. 4 spaces are required, and the permit is pending.

**NPU-F Action:** Motion to oppose application until the complete application is in place by Jack White 2<sup>nd</sup> by Rich Sussman carries by a vote of 7 ayes and 7 nays

Kay Stephenson makes a motion to approve this application 2<sup>nd</sup> by carries by a vote of 7 ayes and 7 nays.

No recommendation by the NPU F due to tie in votes.

<a href="#">Terrific Package Store (Liquor)</a> Belante Asefa	1901 Cheshire Bridge Road	Retail Package Change of Ownership
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MLPA Report: no issues of concerns

Alcohol Permits Committee Report: See below

NPU-F Recommendation for Liquor Application: approval.

**NPU-F Action:** Motion to recommend approval by Kay Stephenson 2<sup>nd</sup> by Rich Sussman carries by a vote of 18 to 0.

<a href="#">Terrific Package Store (Beer &amp; Wine)</a> Belante Asefa	1901 Cheshire Bridge Road NE Atlanta, GA	Retail Package Change of Ownership
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MLPA Report: no issues or concerns

Alcohol Permits Committee Report:

Agent/Applicant: Belante Asefa      Legal Name of Business: Belante & Elsa Inc, d/b/a Terrific Package Store      Property Owner: Selig Enterprises, Inc 1100 Spring St, ste 550, Atlanta, GA 30309

This application dated 6/2/2023 is for a change of ownership to operate a retail package store to sell liquor, beer and wine for off premise consumption. Property is zoned NC-5, and currently holds an alcohol license. Operating hours are 11AM-11PM. Reported gross revenue previous year \$381,805.00. NPU-F has received no complaints regarding operations at this location.

NPU-F Recommendation for Beer and Wine Application: approval.

**NPU-F Action:** Motion to recommend approval by Kay Stephenson 2<sup>nd</sup> by Rich Sussman carries by a vote of 17 to 0.

**Alcohol License Applications (LRB) – Review and Comment**

Name of Business	Property Address	Request
<a href="#">Indaco Atlanta</a> Kevin T. Krapp	725 Ponce de Leon NE (NPU-N)	Restaurant New Business

Comments: No Comments

**Special Event Applications (MOSE)**

Event Name	Class/#Participants	Event Location/Date
<a href="#">EVECE Walk for Life</a> Edrea Edwards	Class E/ 1,500 Participants New Event	Piedmont Park – Inside Park August 26, 2023

NPU-F Action: Consent Agenda – recommend approval (did not appear)

NPU-F Action: defer

### Board of Zoning Adjustment Applications (BZA)

#### [V-23-53](#) 885 Highland Terrace NE

Applicant seeks a variance to reduce the west side yard setback from 7 feet to .5 feet.

VHCA Report: VHCA Planning Committee and Board voted to oppose.

NPU-F action: applicant not present

**Motion to defer** by Kay Stephenson and 2<sup>nd</sup> by Rich Sussman carries by a vote of 7 ayes to 1 nays.

#### [V-23-80](#) 1386 Wayne Avenue NE

Applicant seeks a variance to 1) reduce the front yard from 35 feet to 20 feet, and 2) reduce the northern side yard from 7 feet to 3.5 feet for construction of a single-family dwelling.

MLPA Report: Rebekah Falkler ran a special meeting and recommend approval of new site plan.

NPU-F action: Brian Robison needs to build existing footprint therefore only need 25 in front yard.

**Motion to approve site plan dated 05/10/2023 and arborist plan dated 07/10/2023 by Rebekah Falkler and 2<sup>nd</sup> by Jack White carries by a vote of 11 ayes and 0 nays**

9. Presentations - NONE

10. Planner's Report - Doug Young

Doug Young, Director of the Office of Design, 404-330-6702, [dyoung@atlantaga.gov](mailto:dyoung@atlantaga.gov)

The **Zoning 2.0** project team is hard at work since the last workshop this past April. Please stay tuned for a draft coming this fall!

**NPU University's** Summer session is in full swing! Courses coming in July include:

“Election Integrity”

“Civic Responsibility and Engagement for Young Adults”

“Atlanta Community Engagement Playbook”

And in August:

“Atlanta City Design”

To register for NPU University courses or for more information, visit [NPUAtlanta.org](http://NPUAtlanta.org)

**AgLanta**, Atlanta's urban agriculture advocacy and education office, is hosting a tour of Metro Atlanta farms and gardens on [July 15<sup>th</sup>](#) and 22<sup>nd</sup>, and their annual [AgLanta Eats food festival on August 21<sup>st</sup>](#). These events are a perfect opportunity to interact with local chefs and local growers!

Stay tuned to [aglanta.org](http://aglanta.org) or @aglantagrown Facebook and Instagram accounts for more details.

Every first Thursday, the Department of City Planning visits a neighborhood in the City for our Corner Conversations series. If you missed us in July at the Broad Street Boardwalk, we'll be in Summerhill in August. Swing by and chat with us!

## 11. Neighborhood and Committee Reports

<b>Lindridge Martin Manor</b>	Quarterly board meeting via zoom is August 3 <sup>rd</sup> .
<b>Piedmont Heights</b>	n/a
<b>Morningside Lenox Park</b>	No report
<b>Virginia-Highland</b>	Jack White says come see where we removed the trailers from the new school.
<b>Edmund Park</b>	n/a
<b>Emory/CDC area/ Druid Hills</b>	n/a
<b>Parks, Trees &amp; Environment (Rich Sussman)</b>	<p>West Nile virus – waiting to hear back from Fulton Co.</p> <p>The Great Southeastern Pollinator Census will take place August 18-19<sup>th</sup> <a href="http://gsepc.org">gsepc.org</a>. The State of NC and GA have combined to sponsor this census to measure the health of our pollinators.</p> <p>The SouthFork Conservancy Creek Rising will occur on Sept 14<sup>th</sup> between 5-7:30pm at Zonolite park. Go to <a href="https://southforkconservancy.org/">https://southforkconservancy.org/</a> to join and get raffle tickets.</p> <p>Holly Sasnett reiterated that the West Nile virus may have been here a while and to take precautions.</p>
<b>Public Safety (Kay Stephenson)</b>	<p>We had our State of the Zone Meeting with zone 6. We talked about how APD is understaffed, and Major Webster stated she has 97 people assigned and would like 20 more to feel comfortable. She has a special check list when handling events like a stationary officer for parking. Car theft and car break-ins are about 50% but down 25% in violent crimes. As far as PAD there is a shortage of beds in the city. Officers will now have noise identifiers to help with noise ordinance.</p>



<p><b>APAB (Debbie Skopczynski, Voting Member)</b></p>	<p>APAB met in July. Two outputs from the meeting: as a step in the Strategic Planning process, agreement on APAB's Mission statement. Two resolutions, one asking DCP to not change current zoning designations to increase density in the zoning rewrite either overtly or covertly was referred back to committee for revisions were discussed. A resolution asking city arborists to audit tree DDH designations was voted down.</p> <p>Color me crazy, but I've been asked by the president to be By-Laws Chair to incorporate BACE rules and procedures into the by-laws and to restructure the officer line-up since Planning will be doing a lot of the work. The number of committees and their responsibilities will also be changing.</p>
<p><b>2023 Community Impact Project Status Reports</b></p>	<p>Sidney Marcus Park signage for new park entrance – Sign has been installed. Project COMPLETED.</p> <p>Friends of Orme Park-install native plants- Friends of Orme Park has held five volunteer work days thus far in 2023 to remove invasive species and clear areas where new native plants can be installed this fall. They we have focused on the removal of eleagnus, privet, and cherry laurel. We have partnered with Zoo Atlanta to arrange pickups of the privet and eleagnus for the zoo animals to eat (cherry laurel can't be used by the zoo). We have spent \$373 on tool rentals from the Atlanta Tool Bank, coffee and doughnuts for volunteers, and on reusable signs to promote workdays to the community, with plans to reserve the bulk of the grant to pay for the native plants and shrubs for the fall planting season.</p> <p>PH Neighborhood Gateway Sign - no update</p> <p>LMM Armand Park-install native plants - We have received the quote for the purchase and installation of the plants, however, with this extraordinary hot weather, we have delayed the installation until September/October.</p>
<p><b>Chair Report</b></p>	<p>NO Updates on <b>SAP-23-012 1783 Cheshire Bridge Road.</b> (former Rhodes Bakery location.)</p> <p>Reminder – if you live near Piedmont Park and your street becomes impassable during a special event, call 911 <b>and</b> notify your street captain. The Street Captain leads and the neighborhood Public Safety chairs for both VaHi and MLPA have contact info for the event organizer and their security lead. They can also send info to me so that I can work with the Event Organizer for future planning.</p> <p>Please consider becoming a member of the NPU executive committee. I've been advised that the Vice-Chair, Alcohol License chair and one of the co-secretaries will not be seeking reelection. Nominations will be made in OCTOBER and the election is in November. If you are interested in knowing</p>

	<p>more about city operations and policy decisions, the NPU is a great place to be. Send me a note if you are interested.</p> <p>NPU-F will continue to meet virtually on the third Wednesday of the month.</p>
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12. Old Business - None

13. New Business

- Proposed By-Law Amendment -- Proposed language regarding business membership:

VOTING. Each resident, as defined in Article II, Membership, shall have one vote, to be cast in person or virtually. Corporations, other business entities, organizations, institutions, agencies, businesses or professionals shall, by ~~notarized~~ letter of appointment or e-mail message, designate one person as voting representative. For corporations, the voting representative shall be either the president, vice president, or registered agent as recognized by the Georgia Secretary of State. For sole proprietorships, the voting representative shall be the sole proprietor. For partnerships, the voting representative shall be either a general partner or a managing general partner, and if such partner is a corporation or other business entity, the voting representative shall meet the requirements applicable to such business entity. For limited liability companies, the voting representative shall be either the manager or the managing member, if such entity is member managed, and if such manager or member is a corporation or other business entity, the voting representative shall meet the requirements applicable to such business entity. For organizations, institutions, or agencies, the voting representative shall be the executive director of such organization, institution, or agency or their designee. For professionals, the voting representative shall be the individual person conducting such profession within NPU-F.

That Designee shall have one vote, to be cast in person or as established by policy for virtual meetings. Corporations, other business entities, organizations, institutions, agencies, or professions owning more than one piece of property or having more than one office or place of business or profession within NPU-F shall have only one vote which shall represent the primary property, office or place of business or profession in NPU-F.

Any resident, as defined in Article II, Membership, desiring to vote at an NPU-F meeting, shall sign in on an official sign-in sheet or in the method established by policy for virtual meetings. He/she shall list his/her address and present reasonable proof of residency.

The Designee of the corporation, other business entity, organization, institution, agency, or profession shall sign in on the official sign-in sheet or in the method established by policy for virtual meetings and shall present reasonable proof of such designee’s identity, and proof of the entity’s location within NPU-F in the form of a copy of a business or professional license or other official document. After properly signing in, each person shall be issued a voting card (or chit) to be used to cast any official vote. Only one voting card (or chit) shall be issued to any person. Verification of eligibility to vote during a virtual meeting will be managed as established by policy.

The Chairperson of NPU-F (or his/her designee) shall have final discretion in determining if “reasonable proof” of residency, identity, and authority has been presented for qualification as a voter. The Chairperson of NPU-F may or may not vote at his/her discretion but must cast a vote in the case of a tie.

14. Adjournment

The meeting was adjourned at 9:39 pm. Motion by Kay Stephenson 2<sup>nd</sup> by Holly Sasnett.